

PROCEDURE FOR CONSTRUCTION WORKS

1	FORMAL SUBMITTAL OF COMPANY PROFILE & OTHER PREQUALIFICATION DOCUMENTS.
2	SELECTION OF TECHNICAL AND COMMERCIAL REQUIREMENTS / RECOMMENDATIONS FROM CLIENT (MATERIAL SPECS, PACKAGE BUDGET ETC.) W.R.T INITIAL SKETCH/DOCUMENTS. A ROUGH ESTIMATE SHALL BE PREPARED BASED ON THE ABOVE REQUIREMENTS.
3	SUBMISSION OF CONCEPTUAL PLAN OF THE PROPOSED PROJECT IN REFERENCE TO LOCATION SKETCH (FROM LOCAL BODY (OR) PHYSICAL SITE VISIT MEASUREMENT). FINAL PLAN SHALL FULFILL THE CLIENT REQUIREMENT
4	UPON CONFIRMATION OF THE CONCEPT PLAN, WE SHALL PREPARE AND SUBMIT THE SANCTION DRAWING IN 3 COPIES OF A1 SHEET FOR SUBMISSION TO LOCAL BODY FOR BUILDING PERMIT. THE SANCTION DRAWINGS SHALL BE SIGNED BY GRADE-A ENGINEER LICENSED UNDER URBAN AFFAIRS, GOVT. OF KERALA.
5	3D DESIGN VIEWS SHALL BE PROVIDED AS PER COMPLETED PLAN
6	WE SHALL PROVIDE THE TOTAL QUOTATION BASED ON THE FINAL PLAN & 3D DESIGNS FOR THE PROPOSED PROJECT. (We shall provide bank loan estimations upon request as well)
7	AFTER CONFIRMATION OF QUOTE & AGREEMENTS WE SHALL APPLY FOR THE BUILDING PERMIT IN CORRESPONDING LOCAL BODY (PANCHAYATH, MUNICIPALITY, CORPORATION ETC.) (This shall include online permit application through Govt. System like Sanketham, IBPMS etc.)
8	COMMENCEMENT OF CONSTRUCTION UPON RECEIVAL OF PERMIT & TEMPORARY ELECTRIC CONNECTION.

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